



Concord High School P & C association

ABN: 43 317 153 298

Minutes

Date: Tuesday, 22 October 2019

Time: 6.40 pm

Venue: School Library, Concord HS

	ITEM	Lead
1.	Apologies Linda Dunkin, Vanessa Harris & Jenny Dey	Angela Smith
23.	Acceptance of minutes June and September 2019 Motion: That the minutes of the meeting 18 June 2019 be accepted. Moved: Angela Smith Seconded: Glen Harris Motion: That the minutes of the meeting 10 September 2019 be accepted. Moved: Angela Smith Seconded: Glenn Harris	Angela Smith
3.	Correspondence <ul style="list-style-type: none">• P&C Federation Community News September 2019• P&C Federation Info Session Notice• P&C Federation E-News Special Edn, Enterprise Bargaining• P&C Federation Community News October 2019• Career Industry Assoc of Australia – Seminar Future Ready Career Education Seminar – 2 December	Donna
4.	Principal's report Key points: <ul style="list-style-type: none">• Graduation night for Year 12 2019 students was well attended and it was a successful evening. HSC examination period commenced on Thursday 17 October. The school sponsored Year 12 Formal will be held on 12 November 2019. This formal is the only school endorsed event for the whole school. Any other functions organised for any year group are not organised by the school and staff will not be in attendance.	Mr Newby

	<ul style="list-style-type: none"> • Uniform Shop transitioned to school ownership from 14 October 2019. Work on installing the new building for the shop will commence shortly. There will be a gradual movement of stock, and the timing of the complete relocation of the shop will be contingent on Mae’s workload and shop peaks. The school will call on volunteers to assist with moving the stock at the appropriate time. • The Deputy Principal position will shortly be vacant as a result of the current occupant, Fiona Payne, leaving to take up a role at another school. The school will use the funding from the DP position to contribute to the establishment of two Head Teacher positions -Head Teacher Learning Support and Head Teacher Student Leadership. Recruitment action for Head Teacher Learning will commence as soon as possible to enable the successful applicant to commence from Term 1, 2020. Head Teacher Student Leadership will be filled through internal placement processes.Fiona will be farewelled as part of Presentation Day activities. • Approximately 235 -245 students will commence year 7 in 2020 and 9 classes will be established. The Department of Education Enrolment Policy is restricting enrolments to those students residing in the catchment where the enrolment cap has been reached. This is the case at CHS as the cap is 900 and there are currently 1,225 students. The school’s Gifted & Talented program will be impacted – students are usually drawn from both within area and adjacent areas. Out of area applications from families who have siblings at school will not be accepted unless there are extraordinary circumstances. • The continuing increase in student numbers has resulted in an increased budget allocation which will be used for additional staffing and other necessary resources. • Orientation for the 2020 year 7 cohort will be held on 3 December 	
5.	<p>Treasurer’s report - attached</p> <p>Key points</p> <ul style="list-style-type: none"> • Approximately \$116,000 in savings • Approximately \$101, 000 in stock at 30 June 2019. This figure will be updated to provide an accurate figure of the total stock gifted to the school. • Outgoing payments - \$7,400 to the ATO for BAS, \$14,394 to Focus. Approximately \$6,000 to CHS for Mae’s wages. <p>It wa proposed that the P&C allocate \$8,354.41 for the school’s ClickView subscription.</p> <p>Moved: Angela Smith</p> <p>Seconded: Donna Hogan</p> <p>It was proposed that the P&C allocate \$12,925 to fund the purchase and installation of a 7.3m fan for the CHS Hall.</p>	

	<p>Moved: Angela Smith</p> <p>Seconded: Bob Allison</p> <p>The School will Invoice the P&C once the fan is purchased.</p>	
6.	<p>Grants report - attached</p> <p>Key points</p> <ul style="list-style-type: none"> • Sydney Motorway Corporation Grant \$8,770 for shade sail – must be spent by 29 November 2019 • CBP 2018 – Acquittal report to be completed pending confirmation that the P&C has transferred funds to school • Volunteers Grant - \$3,766 must be spent • Canada Bay Council Grant – Event organised for 13/3/20 	Donna Hogan
7.	<p>President's update</p> <p>Key points</p> <ul style="list-style-type: none"> • 2020 P&C meeting schedule approved – to be placed on CHS website and included in KIT • P&C meeting time – from 3 December 2019 P&C meetings will commence at 6pm – to be noted in KIT • P&C morning tea for year 7 parents and carers 29 January 2020 – P&C Executive and members invited to attend. 	Angela Smith
8.	<p>School tie discussion</p> <p>To be discussed next meeting</p>	
	<p>Close of General Meeting: 8.00pm</p> <p>Next meeting: 6.30pm, 3 December 2019</p>	