

CONCORD HIGH SCHOOL

P & C Minutes

Date: Tuesday, 9 May 2017

Time: After the AGM

Venue: Staff Common Room, Concord HS

	ITEM	Lead
1.	Open Meeting, 7:45 pm Welcome & Introductions	Rae Lawrence
2.	Attendance & Apologies: Emma Wakefield, Violet Abbas and Lesley Caldwell	Cathy Scanlan
3.	Minutes of Previous Meeting – Receipt/Amendments/Adoption Accepted Adrienne Secoder: Leonie	Rae Lawrence
4.	<p>Business Arising From Previous Meeting Minutes</p> <ul style="list-style-type: none"> Review of Operation of CHS Uniform Shop for 2017 and Beyond: Voluntary Fundraising Contribution <p>Tax back from voluntary fundraising – Building fund. (Construction, maintaining etc.) Lost charity status in 2014. ACNC and ATO share records. All information statements with ACNC need to be updated before we can talk to ATO. Will need a building fund subcommittee and this will need to be in our bylaws. Great help from Janali East, Picnic Point primary and P&C Federation. Would need a separate Bank account fund for the Building fund.</p> <p>Middle of term 2 beginning term 3.</p> <ul style="list-style-type: none"> Change financial year. Motion: That we change financials year to 1st July to 30th June to fall in line with regulatory requirements. The next audit will be from March 2017 to June 2018. The next AGM will be completed by the end of September 2018. Moved: Marie Secoder: Matthew. 	<p>Committee Member</p> <p>Rae Lawrence & Marie</p>
5.	<p>Correspondence:</p> <p>P&C federation: forum Chullora PS 17th and Berala PS 23rd May</p> <p>Gonski 2.0 must not renege on Gonski 1.0</p> <p>Get involved in Gonski Tweetathon</p> <p>‘Radical Plans to Revamp School Infrastructure’</p> <p>Government Continues to be Coy about Religious Classes</p> <p>First State super</p>	Cathy Scanlan

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	<p>Optus account notification x 2</p> <p>Australian Charities and Not-for-profits Commission (ACNC) login and password - passed onto Leonie and Marie</p> <p>Felton industries – School parkland and street furniture (Give to Jody)</p> <p>High Resolves (Give to Jody)</p> <p>Bank merchant statements – March and April</p>	
6.	<p>Treasurer’s Report Include Leonie’s email here</p> <p>\$80,000 approx outgoing \$11,500 coming up</p> <p>\$68,000</p>	Leonie Duck
7.	<p>Uniform Shop Subcommittee Report</p> <p>Sport Track pants for sale \$35</p> <p>Price increase for jumpers next week</p> <p>Meeting with Focus re costing and buffer (\$70,000) before next meeting.</p> <p>GST will be applied. All uniform prices will be increased shortly to reflect GST.</p>	USSC Member
8.	<p>Social & Fundraising Committee Report</p> <p>Waiting until formation of new S&FRC at May AGM.</p>	S&FRC Member
9.	<p>P&C Principal’s Report</p> <p>The School Principal, Mrs Jacqueline Koob will be on leave for the remainder of the year and I am very excited and privileged to have the opportunity to lead the school in the role of Relieving Principal whilst Mrs Koob is on leave. I will be assisted in my role by a very strong and solid senior executive team made up of Mr Craig Anderson, Deputy Principal and Mrs Fiona Payne, Relieving Deputy Principal along with a group of talented, hardworking and highly dedicated teaching and administration staff.</p> <p>Ms Cathy Picone is relieving as the Head Teacher Secondary studies and we are currently advertising for a LAST (0.4) to replace Ms Payne whilst she is on higher duties relieving as Deputy.</p> <p>Newly appointed roles</p> <ul style="list-style-type: none"> • Sarah Kim- Prefect coordinator • Danielle White- volunteering • Angela Verniquet- Fundraising • I would like to welcome Ben Mitchell into the role as Year Adviser a place vacated by Ms Navin who has gained a position at Rivendell. • Ms De Silva will support Mr Mitchell as the assistant Year Adviser <p>NAPLAN testing this week catch up exams on Friday. Thank you to Ms Picone and Mr Stewart for their meticulous organisation of the NAPLAN Tests Year 11 exams. Any students who missed are requested to complete illness and misadventure forms and see Ms Payne re make up tests.</p> <p>Athletics carnival on Friday 12th May</p> <p>Learning Management and Business Reform</p> <p>LMBR stands for Learning Management and Business Reform. The entire</p>	Mrs Jody Engisch relieving principal

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	<p>Department of Education is in the process of implementing a modern, integrated IT system in human resources, payroll, finance and student administration to provide better service and value to staff, students, parents and the community. Concord High School will go live at the beginning of term 3. Mrs Engisch, Mr Anderson, Mrs Polley and Mrs Pavone are currently being trained in LMBR.</p> <p>Parents are encouraged to Pay on line using POP system rather than over phone or in person at side office</p> <p>Please ensure that your children are wearing the correct winter uniform. Including black closed in hard leather shoes, ties (boys only), school jumpers, no tracksuit pants.</p>	
10.	<p>General Business</p> <p>Community grants – Put in KIT any parent who works for any company that does grants. Donna Hogan will be the grant writer coordinator</p> <p>Sign writers at the school to help with signage around the school.</p>	Rae Lawrence
11.	<p>Close of General Meeting 8:50 pm</p> <p>Next meeting Tuesday, 13 June 2017 from 7.00 pm</p>	Rae Lawrence