

## Concord High School P & C association

ABN: 43 317 153 298



### Minutes

**Date:** Tuesday, 8 May 2018

**Time:** 7pm

**Venue:** Staff Common room, Concord HS

	ITEM	Lead
1.	Open Meeting, Welcome & Introductions	Rae Lawrence
2.	Attendance & Apologies: Emma Wakefield	Rae Lawrence
3.	Minutes of Previous Meeting 20 March 2018  Moved: James Duck Seconder: Donna Hogan	Rae Lawrence
4.	Guest Speaker: We are delighted to welcome Craig Stewart (Learning and Support Teacher) and Cathy Picconi (rel HT) to come to the meeting to discuss Learning Support and the Multilit reading program which we require parent volunteers to be involved in.	Rae Lawrence and Jody Engisch
5.	<p>Voluntary Contribution for 2018:</p> <ul style="list-style-type: none"> <li>- Letter passed around at the P&amp;C meeting for feedback and suggestions. This will be emailed to the P&amp;C community for further suggestions. (Suggestions need to confirm with Jody)</li> <li>- Suggestions from the floor; Need to get to the point more; theme for fund raising; three terms</li> <li>- Outdoor seating; \$10,000</li> <li>- Ceiling fans – Gym/ hall \$10,000</li> <li>- Curtains for hall - \$10,000</li> <li>- Do a transfer into P&amp;C account or school account. Better for receipting though the school</li> <li>- Jody can have this sent out to the whole school</li> <li>- Will be raised at the next meeting.</li> <li>- CHS Proposed Fundraising Commitments &amp; Wishlist for 2018 / Comedy For A Cause – Will look at and bring to the next P&amp;C/ Formation of Social &amp; Fundraising Committee;</li> </ul> <p>P&amp;C Financial &amp; Spending Plan; Ongoing</p> <p>Uniform shop review; - ongoing</p> <p>Working Bee; Will not be going ahead soon. Requires more thought from the school about what the community can do on the school premises.</p>	Lockers completed.

**P&C Executive 2016/2018:** [Emma Wakefield](#) (President); [Rae Lawrence](#) (Vice President); [Angela Devine-Smith](#) (Vice President); [James Duck](#) (Treasurer) and [Cathy Scanlan](#) (Secretary)  
**Correspondence email:** [concordhighschool@pandcaffiliate.org.au](mailto:concordhighschool@pandcaffiliate.org.au)

	<p>Equity support fund needs to be approved to \$3,000 Recommend to include another \$1,00 for the approval for an extra \$1,000 to Mover: Donna and Robert</p> <p>Click view paid by P&amp;C. Emma to see when this is paid. When was clickview paid (Previous Clickview was a two year contract) Bully busters – How much (Jody to chase up) Guest Speaker Programme for 2018; Jody will review this with staff and community with suggestions.</p> <p>Auditor Voluntary Position &amp; Other Voluntary Positions</p>	
6.	<p>Correspondence:</p> <p><b>Incoming</b></p> <p>Numerous emails from P&amp;C federation (all) Westpac statements x 6 (treasurer) ATO GST form (treasurer) P&amp;C federation magazines NSW Public school tax invoice - \$3,000 Student Assistance Donation Optus mobile bill for uniform shop</p> <p><b>Outgoing</b></p> <p>Notification to P&amp;C federation of new executive member</p>	Cathy Scanlan
7.	<p>Treasurer's Report:</p> <p>P&amp;C \$16,373.40 (true balance the same) Uniform \$ 73,361.20 (TRUE BALANCE(\$53,046.55))</p>	James Duck
8.	<p>Uniform Shop Subcommittee Report</p> <p>Review uniform shop subcommittee; no election at last meeting Proposal document and Kathy M's report to be resent to the school community via the uniform shop subcommittee.</p> <p>Nominated: Donna Hogan (Secunder Linda) Nominated: Linda Dunkin (Chairperson) Secunder; Angela</p>	Mae / Linda

	<p>Nominated: Vicki Saarinsen (seconder Rae)</p> <p>New girls sports shorts approved by the school.</p> <p>Skort being worked on by Focus – Will use the current girls skirt material.</p> <p>Boys shorts will be shortened by one hem length</p> <p>Track suit pants are popular</p> <ul style="list-style-type: none"> <li>- Arranging for a sample skort to be prepared by Focus using the girls skirt material.</li> <li>- Revising the girls' sports shorts</li> <li>- Revising the length of the boys short – leg length shorter</li> <li>- \$707.85 for family assist for uniforms.</li> </ul>	
9.	<p>Principal's Report</p> <p>Thanks to the P&amp;C for the new lockers</p> <p>Following positions filled</p> <p>HT secondary studies - Alice Leong from Merryland High</p> <p>Maddison Smith – Science teacher</p> <p>GA and maths position filled. 10 days cooling off period, then the school can be informed who was successful.</p> <p>Technology position to be filled</p> <p>Canteen up for tender – closes 18 May. Need P&amp;C rep urgently. Donna Hogan will sit on this panel. Send out to P&amp;C community for any ideas. (URGENT)</p> <p>NAPLAN next week.</p> <p>Principal position – Maria Serafim new director. Hopefully will be advertised shortly and needs a P&amp;C rep on the panel.</p> <p>Anti-bullying policy is continuing to be worked on.</p>	Jody Engisch
10.	<p>Grants: Waiting on Community Building Partnerships to release funds for \$22,915. We have until 31 March 2019 to spend the money on the covered walkway.</p> <p>Sydney Motor Corporation paper work completed and \$5,000 in funds for seating have been deposited in the P&amp;C bank account. We have until 31 October 2018 to spend the money.</p> <p>Community Grant Canada Bay council – Applied for \$3,0000 for gym equipment</p> <p>Telstra grant 21<sup>st</sup> May 2018 (15 x gamer kit) or \$1,200 funding for school project. Agreed to apply for funds for the school's Enviro Club.</p>	Donna Hogan
11.	General Business	Rae Lawrence

12.	Close of General Meeting: 9 pm Next meeting Tuesday, 19 June from 7pm	Rae Lawrence