

Concord High School P & C association

ABN: 43 317 153 298



Minutes

Date: Tuesday, 19 June 2018

Time: 7pm

Venue: Staff Common room, Concord HS

	ITEM	Lead
1.	Open Meeting, Welcome & Introductions:	Emma Wakefield
2.	Attendance & Apologies: Rae Lawrence, Angela Smith, Linda Dunkin and Mae Cz	Emma Wakefield
3.	Minutes of Previous Meeting: Moved: Donna Hogan Secunder: Vicki Sorrison	Emma Wakefield
4.		Emma Wakefield
5.	<p>Business arising from previous meeting: Voluntary contribution – On going. Payment option to be looked at. Spoke to the CHS finance person; Nearly there. Hoping for term 3</p> <p>P&C financial & spending plan- Ongoing</p> <p>Clickview & Bully busters program for P&C funding Fiona M will get back to Emma re Bully busters. ClickView order form: \$6,811.48 Move that CHS P&C approve a donation to CHS up to the GST inclusive amount \$6,811.48." Appover Donna and Vicki.</p> <p>Guest speaker programme for remainder for 2018 Naplan Over all that can help all years</p> <p>Canteen tender update: A decision has been made. Paper work is with DEC and hopefully they will be commencing in term 3.</p>	<p>Emma / Angela</p> <p>Emma</p> <p>Emma and Jody</p> <p>Jody and Emma</p> <p>Jody and Donna</p>
6.	Correspondence: Incoming	Cathy Scanlan

P&C Executive 2016/2017: **Emma Wakefield** (President); **Rae Lawrence** (Vice President); **Marie dela Rama** (Vice President); **James Duck** (Treasurer) and **Cathy Scanlan** (Secretary).

Correspondence email : concordhighschool@pandcaffiliate.org.au

	<p>Numerous emails from P&C federation</p> <p>P&C Federation magazine</p> <p>ATO – Change of registration details</p> <p>ATO – Over due BAS</p> <p>ATO PAGY</p> <p>ClickView order form</p> <p>Fund Raising info</p> <p>Westpac x 3</p> <p>Telstra grant info</p> <p>Optus phone account</p> <p>2018 Community Building Partnership grant application received our submission.</p> <p>David Barwell - Inner West Courier.</p> <p>Statement from DEC re our \$3,000 donation to the school</p> <p>Sam Crosby - Federal Labour candidate for Reid; Draft policy of reply to say not interested.</p> <p>Outgoing:</p> <p>Grant applications (see above)</p>	
7.	<p>Treasurer's Report:</p> <p>P&C \$23,679.81 (true balance \$29,679.81)</p> <p>Uniform \$ 69,994.80</p> <p>NEED a new treasurer as our current treasurer is leaving and Auditor for AGM. End of financial year end of June. AGM September.</p>	James Duck
8.	<p>Uniform Shop Subcommittee Report: First meeting 15th June</p> <p>Jenny Dey nominated to be part of the uniform shop sub committee</p> <p>Changed in the sub committee report: Stock take will only be once a year. Annually prior to the end of the financial year.</p> <p>Notes from meeting tabled.</p> <p>Skort on display and positive feedback from girl students.</p> <p>Girls black sports shorts are available.</p> <p>Mae's employment letter needs to be revised. As a casual employee or could we have a "permanent" role. This should be looked at as part of uniform shop review.</p> <p>Shelving needs to be looked at</p>	Donna Hogan

	<p>Whirly bird in the storage shed.</p> <p>Uniform shop review ongoing. Previous documents reviewed. Needs more work. Need the 2017-18 audited accounts.</p> <p>Next meeting 27 July 2018.</p>	
9.	<p>Principal's Report:</p> <p>Westconnex grant \$5,000., 3700 school will add. Additional money for seating around the school. School will pay and and P&C will pay the amount to the school.</p> <p>Grant \$22,0000 for walkway. 3 quotes received. Thanks to Donna for the hard work with the grants.</p> <p>Process for subject selection year 10 to 11/12. Online system, fed into the system. Jody looking at what is viable in subjects. Teachers will speak with students, so students make the choices. Majority classes are full. Process will be finished by the end of this term</p> <p>Year 8 to 9 will happen after this has finished. 2019 things will change for languages. Year 7 will have one language they want to do.</p> <p>Working on separate lunch and recess times due to the amount of students in play ground. Maybe reinstate roll call. Things are looking at.</p> <p>New school Director – Maria Serafin. Being in a partnership with Principals.</p> <p>Staffing: Marie Clare HSIE</p> <p>Robert Icando – GA</p> <p>Danielle White – Maths</p> <p>Computing and science teacher positions coming up.</p> <p>Fabienne Polly moving on to the another postion. Taking leave then moving to new postion.</p> <p>Three volunteers for muli lit program. Started last week.</p> <p>Peer reading assistance Year 7 with help from year 10 students.</p> <p>Wanting all students to be part of the school community outside of the classroom. Partnership with Lucas gardens year 10 students. Raising funds to purchahse ipads for Lucas. Industrial students are making supports for students in wheelchairs.</p> <p>In the process of electing the leaders of 2019. Speeches from hopeful captains and vice captains . 38 students applied for leadership roles.</p>	Jody Engisch
10.	<p>Grants Manager Report: Telstra approved</p> <p>Waiting for the community partnership money \$22,000</p> <p>Canada Bay grant \$3,000 for school gym equipement</p>	Donna Hogan

	<p>Community building partnership \$36,000 (for new walkway under the new awnings)</p> <p>Clubs NSW – Coffee hub (coming up)</p> <p>Many thanks for all of the grant applications she has completed and ongoing grants.</p> <p>Covered bike racks could be something to be looked at.</p>	
11.	<p>General Business:</p> <p>AGM 11 September & executive positions nominations.</p> <p>P&C morning tea off site</p>	Emma Wakefield
12.	<p>Close of General Meeting: 8:45 pm</p> <p>Next meeting Tuesday, 31 July from 6:30pm</p>	Emma Wakefield

DRAFT